[Insert organisation name/logo]

**Clinical supervision agreement (supervisor and supervisee)**

**Note\***

This template is an example of an agreement used between a supervisor and the group or staff member in relation to the structure of the clinical supervision sessions. Organisations need to ensure agreements meet their specific needs. It is adapted from the NSW Health Drug and Alcohol Clinical Supervision Guidelines (2018) and The Super Guide: A Handbook for Supervising Allied Health Professionals April 2012 Second Ed, HETI Resource.

\*Please delete note before using the template

This agreement covers the clinical supervision arrangements between:

|  |
| --- |
|  |

**Supervisee**

|  |
| --- |
|  |

**Supervisor**

The time and place for supervision will be bound by privacy, time and be free from interruptions. The content of the sessions will not be discussed outside the session without permission from both parties, except where unsafe or unethical practice has been revealed.

**Structure of sessions**

Sessions will be guided by an agenda agreed to by both the supervisor and supervisee and will provide time for discussions where needed.

We agree that clinical supervision will occur:

|  |  |  |
| --- | --- | --- |
| **Group or individual:** | | **Frequency:** |
| **Duration:** | | **Time:** |
| **Location:** | | |
| **For the contract period** | **[insert date] to [insert date]** | |

1. **Goals of clinical supervision for the agreed contract period**

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1. **Strategies and methods of achieving these goals**

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1. **Agreed records to be kept in relation to clinical supervision**

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|  |

I have read the **[insert organisation name]** Clinical Supervision Policy and Procedure and agree to operate in compliance with it.

|  |  |  |
| --- | --- | --- |
|  | Supervisee | Supervisor |
| Date |  |  |
| Name |  |  |
| Signature |  |  |

Review Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

A copy of this agreement will be given to the Team Leader/Manager for their records.